

Willunga Primary School OSHC

Children Enrolled in OSHC and Vacation Care

At Willunga Primary School OSHC and Vacation Care, we offer care to a variety of age groups.

Pre-school children are welcomed to start OSHC from Term 1. Pre-school children will need to be the minimum age of 4 years and the below requirements adhered to, before being enrolled. Unless a permanent booking has been established, casual bookings for pre-school children may only attend if spaces are available.

Guided by the National Quality Framework and their Laws, the ratio of children per staff member changes once pre-school children attend our service. This means less children can attend a session when pre-school children are booked in. Therefore, when our numbers are high, pre-school children's casual bookings may not be accepted.

Priority is given to Willunga Primary School students.

Other requirements are;

- A completed OSHC enrolment form is a requirement before your pre-school child attends.
- OSHC attendance numbers will be checked for availability before we can accept casual bookings.
- OSHC staff to walk preschool aged children to pre-school after morning OSHC sessions and alert Preschool staff they are in attendance.
- Pre-school staff to walk preschool children up to OSHC in the afternoon and alert OSHC staff to their attendance.
- Families are to make arrangements for a responsible person to pick up their child from OSHC. This responsible person needs to be on the enrolment form for collection authority and to sign in and out. Responsible person must 18 years or over.
- Pre-school children need to have established basic self-help skills, e.g. able to toilet themselves.
- During Vacation Care we cannot offer excursion days to pre-school children as these days have limited spaces and school children have priority. Also with pre-school children, the child/staff ratios will be altered therefore having less spaces available.

School children are welcome to attend up until the end of their primary school years.

Relevant Laws and other Provisions

The laws and other provisions affecting this policy include:

- Education and Care Services National Law Act and regulations 2011
- NQF areas 2.3.1, 4.1.1, 6.1.1, 6.1.3, 6.3.4